

## MULTI-FAMILY PROPERTIES (5+ units) AND ALL BUSINESSES

in San Leandro must keep their recyclables separate from the garbage.

### ENFORCEMENT EXPANDS JANUARY 1, 2016.

ACWMA ORDINANCE 2012-01

### Attention San Leandro Property Owners and Managers:

The Mandatory Recycling Ordinance of the Alameda County Waste Management Authority (ACWMA) was implemented in two Phases:

**Phase 1** of the Mandatory Recycling Ordinance began July 1, 2012 requiring recycling at businesses and institutions with four or more cubic yards of garbage per week and multi-family properties with five or more units.

**Phase 2** of the Mandatory Recycling Ordinance began July 1, 2015 and expands the recycling requirements to all commercial properties, regardless of garbage service level. Requirements to collect organics (food scraps and compostable paper) separately from garbage will become effective July 1, 2016.

This letter is to notify you that, beginning January 1, 2016, ACWMA will actively enforce the Ordinance to determine compliance at all businesses, not just those with 4 or more cubic yards of garbage service. Violations could result in a citation and fine.

### FOLLOW THE LAW TO AVOID POSSIBLE CITATION AND FINE

Property owners and managers of multi-family properties with five or more units and commercial properties may be cited and possibly fined for the following violations:

1. Failure to provide containers and collection service for recyclables of sufficient number, size and/or collection frequency to handle all of the recyclables generated at that location. Materials that must be recycled include: cardboard, newspaper, white paper, mixed recyclable paper, recyclable glass food and beverage containers, metal (aluminum and steel) food and beverage containers, PET (#1) and HDPE (#2) plastic bottles.
2. Failure to provide information at least annually to employees, tenants and contractors describing how to properly use the recycling and garbage containers, as well as no later than 14 days after move-in and no less than 14 days prior to move-out.

Businesses and institutions may also be cited, and possibly fined for:

3. Disposing of recyclable materials in the garbage.
4. Disposing of garbage in the recycling containers.

### SETTING-UP COLLECTION SERVICE

San Leandro has two distinct service areas for garbage, recycling and organics (food scraps, food-soiled paper and plant debris) collection services. If you are unsure which service area you are in, check your garbage bill. If the vendor is Alameda County Industries (ACI), you are in the City of San Leandro service area. If the vendor is Waste Management of Alameda County (WMAC), you are in the Oro Loma Sanitary District. To subscribe to recycling and/or organics collection service, call your provider: ACI at (510) 357-7282 or WMAC at (510) 613-8710. Resources available at [www.RecyclingRulesAC.org](http://www.RecyclingRulesAC.org) include:

- Downloadable posters and signs – Click on San Leandro or Oro Loma Sanitary District under the “Rules by City” tab to find posters specific to your service area’s services, or go to the “Support Materials” section for generic posters and even a sign-maker tool.
- Template letters for compliance with the annual notification requirement.

### ADDITIONAL RESOURCES FOR BUSINESSES

Free site visits to identify specific opportunities to reduce waste, comply with the law and often save money on solid waste bills.

> [www.RecyclingRulesAC.org/Request-Assistance](http://www.RecyclingRulesAC.org/Request-Assistance)

Free indoor food scrap bins—A variety of containers and lids are available. Up to \$500 per approved business.

> [www.RecyclingRulesAC.org/Containers](http://www.RecyclingRulesAC.org/Containers)