



## RECYCLING IS MANDATORY FOR ALL BUSINESSES AND MOST MULTI-FAMILY HOMES

[RecyclingRulesAC.org](http://RecyclingRulesAC.org)



### ATTENTION

## San Leandro Business Owners and Managers:

Effective July 1, 2015, **all** businesses in the **City of San Leandro** are required to provide adequate on-site recycling collection service for the amount of recyclable materials they produce. The new requirements are part of Phase 2 of the Alameda County Waste Management Authority's Mandatory Recycling Ordinance 2012-01, which first took effect July 1, 2012. Previously, only businesses and institutions generating 4 or more cubic yards of weekly garbage as well as multi-family properties with 5 or more units were required to participate. Phase 2 of the Ordinance extends these requirements to all businesses in San Leandro.

Requirements to collect food scraps and compostable paper separately from garbage will become effective July 1, 2016 for businesses, institutions and multi-family properties.

### RECYCLING RULES

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#### Property owners and managers of commercial properties may be cited, and possibly fined for the following violations:

- Failure to provide containers and service of sufficient number, size and frequency for recyclable materials. The recycling service must be able to capture all of the recyclables generated on-site.
- Disposing of recyclable materials in the garbage. Recyclable materials include: cardboard, newspaper, white paper, mixed recyclable paper, recyclable glass food and beverage containers, metal (aluminum and steel) food and beverage containers, PET (#1) and HDPE (#2) plastic bottles.
- Disposing of garbage in recycling containers. Only recyclable materials may be placed in recycling containers.

- Failure to provide information at least annually to employees, tenants and contractors describing how to properly use the recycling and garbage containers, as well as no later than 14 days after move-in and no less than 14 days prior to move-out.

Newly affected businesses and institutions, those with less than 4 cubic yards of weekly garbage service, have until the end of the year to complete the steps necessary to comply with the Mandatory Recycling Ordinance requirements. No fines will be issued before January 1, 2016 for those newly covered businesses and institutions. For business and multi-family property owners and managers affected by Phase 1 of the Ordinance, enforcement has been in effect since January 1, 2013.

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## SETTING-UP COLLECTION SERVICE

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San Leandro has two distinct service areas for garbage, recycling and organics (food scraps, food-soiled paper and plant debris) collection services. If you are unsure which service area you are in, check your garbage bill. If the vendor is Alameda County Industries (ACI), you are in the City of San Leandro service area. If the vendor is Waste Management of Alameda County (WMAC), you are in the Oro Loma Sanitary District. Both haulers provide free on-site waste and recycling assessments upon request. To make an appointment or subscribe to recycling and/or organics collection service, call your provider: ACI at (510) 357-7282 or WMAC at (510) 613-8710.

Additional information about the services provided in the City of San Leandro can be found at [www.recyclesanleandro.org](http://www.recyclesanleandro.org).

### Support Materials and Additional Assistance

Downloadable posters specific to the City of San Leandro's services are available at [www.RecyclingRulesAC.org/city/city-of-san-leandro](http://www.RecyclingRulesAC.org/city/city-of-san-leandro) and for the Oro Loma Sanitary District service area at [www.RecyclingRulesAC.org/city/oro-loma-sanitary-district](http://www.RecyclingRulesAC.org/city/oro-loma-sanitary-district). Additional support materials, such as template letters for compliance with the annual notification requirement and tips for setting up or improving your recycling program are also available on the website.

The Alameda County Waste Management Authority's Business Assistance team is available to help businesses start or improve recycling collection programs. Free services include phone consultations for guidance on compliance, on-site waste and recycling assessments, and detailed recommendations identifying specific opportunities for your business to reduce waste. Additionally, limited funding is available for businesses to get free indoor food scraps collection containers. Apply online at [www.RecyclingRulesAC.org/containers](http://www.RecyclingRulesAC.org/containers).

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Visit [www.RecyclingRulesAC.org](http://www.RecyclingRulesAC.org) or call (510) 891-6575 to learn more or to request assistance.

The Alameda County Waste Management Authority has a goal to reduce waste by ensuring that recyclables and compostables make up less than 10 percent of what goes to landfill by the year 2020. To help reach that goal, Mandatory Recycling Ordinance 2012-01 went into effect July 1, 2012