



Certification of Recycling Service Form

This form is to certify the business listed below does not have “recycling collection service” per the requirements of ACWMA Ord. 2012-01 (Mandatory Recycling Ordinance) Section 5(a) & 5(b) because it has arranged for recyclables collection services by self-hauling, back-hauling, contracting with a third party recycler, or sharing service with another account holder.

Instructions: Complete Sections I and II, ensuring to mark the applicable box(es) in Section II and provide supporting details. For Shared Collection Service, also complete Section III on page 2. Incomplete or fraudulent forms will not be processed.

SECTION I – CONTACT INFORMATION AND CERTIFICATION

Contact Name _____ Title _____ Phone # _____

Business Name _____ Email _____

Business Site Address _____ City _____

This Certification Form is for (check all that apply): Recycling Collection Service Organics Collection Service

I certify (or declare) under penalty of perjury under the laws of the State of California that the information provided on page 1 of this form is true and correct. I understand and agree that I have a continuing obligation to advise the Alameda County Waste Management Authority if there is a change in circumstances. I further certify the business listed above does not have recycling collection service as required by the ACWMA Ord. 2012-01 because all Covered Materials¹ generated at this business are recycled using the method indicated below or on the back page. I am the owner, chief executive, or a manager of this business, and I am sufficiently knowledgeable as to the nature, scope, and operations of the business to make this declaration.

Signature _____ Date _____

SECTION II – COMPLETE FOR SELF-HAUL, BACK-HAUL, OR THIRD PARTY COLLECTION:

All Covered Materials generated at this business are:

Self-hauled² by employee(s) of the business to a recycling facility where the Covered Materials are donated or sold. **Receipts (copies) of recent transactions must be submitted with the completed form.**

Back-hauled by the business to a central facility owned by the business or an affiliate which then recycles and/or composts the Covered Materials.

Destination facility name and location: _____

Materials collected and back-hauled: _____
(Attach a separate sheet of paper if more space is needed)

Collected by a contracted third party³ to collect all Covered Materials from premise for the specific purpose of recycling of all Covered Materials.

Third Party Recycling Service Provider _____ Phone# _____

Note: The third party will be required to demonstrate it meets all legal requirements for collection of recyclables for this certification to be valid.

(See Back for Shared Collection Service)

¹ Covered Materials include corrugated cardboard, newspaper, white paper, mixed recyclable paper, recyclable food and beverage glass containers, metal (aluminum and steel) food and beverage cans, HDPE (high density polyethylene) bottles and PET (polyethylene terephthalate) bottles, and discarded food and compostable paper, that are Recyclable or Compostable.

² To “Self haul” means the material(s) are being transported (hauled) by the owner/generator of the materials, and the material(s) have not been “discarded” or abandoned.

³ To contract with a third party means the business has a formal (written) contractual relationship with the third party providing the collection service, the business can provide evidence of the contractual relationship, the third party providing the service can demonstrate it meets all the requirements of the municipality to be able to provide the service, and the business can provide receipts documenting the quantity of materials collected.

SECTION III – COMPLETE FOR SHARED SERVICE ONLY:

All Covered Materials generated at this business are **Recycled using a shared service** at another place of business to collect all Covered Recyclable Materials and/or Covered Compostable Materials.

This option requires the business that is providing the shared collection service (Business #2) to accept all liability for any “Garbage in the Recycling” and/or “Garbage in Organics” violations, as either case may apply, and complete the information below.

Business #2 Name (business providing recycling service): _____

Business #2 Site Address _____ City _____

Recycling Service Capacity (container sizes and collection frequency) _____

Organics Service Capacity (container sizes and collection frequency) _____

Recycling Service Provider _____ Organics Service Provider _____

Business #2: I certify (or declare) under penalty of perjury under the laws of the State of California that the information provided on page 2 of this form is true and correct. I understand and agree that I have a continuing obligation to advise the Alameda County Waste Management Authority if there is a change in circumstances. I further certify for the above named business:

- 1) Business #2 has recycling container(s) and collection service as required by the ACWMA Ord. 2012-01.
- 2) Business #2 agrees to share the recycling container/service with Business #1 (listed separately on the front page).
- 3) The recycling container(s)/service is sufficient for all the covered materials generated by both Business #1 and #2.
- 4) Business #2 accepts all liability for violations of the ACWMA Ord. 2012-01 as it relates to the shared recycling container. Specifically, Business #1 assumes liability for any “Garbage in the Recycling” and/or “Garbage in Organics” violations, as either case may apply.
- 5) I am the owner, chief executive or a manager of this business.
- 6) I am sufficiently knowledgeable as to the nature, scope, and operations of the business to make this declaration.

Business #2 Signature _____ Title _____ Date _____

Print Name _____ Phone # _____ Email _____

Completed forms may be submitted online at www.RecyclingRulesAC.org/certification-recycling-service, or via email, fax, or mail:

Email: info@RecyclingRulesAC.org
(attach a scan or image)

Fax: 510-893-2308

Mail:

Alameda County Waste Management Authority
Attn: Mandatory Recycling Team – Enforcement
1537 Webster Street, Oakland, CA 94612

Completed forms will be reviewed and Authority records updated to reflect the above certification. Routine inspections of the garbage service at the business location will continue and citation may be issued for other violations of the ACWMA Ordinance 2012-01. For multiple business locations, list the principle location on the form and all other business locations on a separate sheet of paper.

For information about the Mandatory Recycling Ordinance (ACWMA Ord. 2012-01), or if you have questions about compliance, please visit our website at www.RecyclingRulesAC.org, email info@RecyclingRulesAC.org, or call the Ordinance Help Line at (510) 891-6575 to leave a message for a call back.