



RECYCLING AND COMPOSTING IS MANDATORY FOR BUSINESSES AND MULTI-FAMILY HOMES

RecyclingRulesAC.org



ATTENTION

Owners and Managers of Businesses and Multi-Family Properties:

The Alameda County Waste Management Authority's Mandatory Recycling Ordinance 2012-01 has mandated recycling in the **City of Hayward** since July 1, 2012 for businesses and institutions with 4 or more cubic yards of weekly garbage service, as well as multi-family properties with 5 or more units.

Effective July 1, 2015, **all businesses that regularly generate organics** (e.g., food processors, restaurants and grocery stores) and multi-family properties with 5 or more units are required to arrange for separate collection of organics (food scraps and compostable paper). To order organics service, contact Waste Management of Alameda County (WMAC) at (510) 537-5500.

RECYCLING RULES

BUSINESSES AND INSTITUTIONS

All Businesses and Institutions:

NEW! Property owners and managers of commercial properties that generate "significant" quantities of organics* may be cited and possibly fined for any of the following violations:

- Failure to provide containers and service of sufficient size, number and frequency to collect organics (food scraps and compostable paper).
- Failure to place food scraps and compostable paper in a separate container for organics collection.
- Disposing of garbage in organics containers.

In addition to the violations listed above, **businesses and institutions with 4 or more cubic yards of weekly garbage service** may be cited and possibly fined for any of the following violations:

- Failure to provide containers and service of sufficient number, size and frequency for recyclable materials. The recycling service must be able to capture all of the recyclables generated on-site.
- Disposing of the following recyclable materials in the garbage: cardboard, newspaper, white paper, mixed recyclable paper, recyclable glass food and beverage containers, metal (aluminum and steel) food and beverage containers, PET (#1) and HDPE (#2) plastic bottles.
- Disposing of garbage in recycling containers.

The above-listed recycling requirements will become effective July 1, 2016 for businesses and institutions that generate less than 4 cubic yards of garbage per week.

*Organics are considered to be "significant" when 10 or more gallons are disposed of in a garbage cart or 20 or more gallons of organics are disposed of in a garbage bin.

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MULTI-FAMILY PROPERTIES (5 or more units)

Property owners and managers of multi-family properties with 5 or more units may be cited and possibly fined for any of the following violations:

- Failure to provide containers and service of sufficient number, size and frequency for recyclable materials. The recycling service must be able to capture all of the recyclables generated on-site.
- **NEW!** Failure to provide containers and service of sufficient number, size and frequency to collect organics (food scraps and compostable paper).

Additional Requirement for all Properties Covered by the Ordinance:

All businesses, institutions and multi-family property owners and managers affected by the ordinance must also provide information at least annually to employees, tenants and contractors describing how to properly use the recycling, organics and garbage containers, as well as no later than 14 days after move-in and no less than 14 days prior to move-out.

SETTING-UP COLLECTION SERVICE

BUSINESSES & INSTITUTIONS:

Separate organics and recycling collection services are available at reduced rates compared to garbage service. WMAC offers free on-site assistance to implement separate collection of organics and recyclables. To make an appointment for an on-site consultation or to start recycling and/or organics collection service, please call WMAC at (510) 537-5500.

Additional information about the services provided to Hayward businesses can be found at http://www.hayward-ca.gov/CITY-GOVERNMENT/DEPARTMENTS/PUBLIC-WORKS-UES/documents/2015/bus_Mandates_2015.pdf

MULTI-FAMILY PROPERTIES:

There is no additional charge for multi-family properties to participate in recycling or organics collection service. Tri-CED Community Recycling provides recycling services for all multi-family properties located in the City of Hayward. To request additional carts or for brochures describing the recycling services, please call Tri-CED at (510) 537-9963. To make an appointment for an on-site consultation or to start organics collection service, please call WMAC at (510) 537-5500.

Additional information about the multi-family services provided in the City of Hayward can be found at http://www.hayward-ca.gov/GREEN-HAYWARD/documents/2015/Guide_to_Recycling_Services_for_Multi-Family_Dwellings.pdf

Support Materials and Additional Assistance

Downloadable posters with service information specific to Hayward are available at www.RecyclingRulesAC.org/city/city-of-hayward. Additional support materials, such as template letters for compliance with the annual notification requirement and tips for setting up or improving your recycling program are also available on the website.

In addition to the assistance provided by WMAC, the Alameda County Waste Management Authority's Business Assistance team is available to help businesses start or improve recycling and organics collection programs. Free services include phone consultations for guidance on compliance, on-site waste and recycling assessments, and detailed recommendations identifying specific opportunities for your business to reduce waste. Additionally, limited funding is available for businesses to get free indoor food scraps collection containers. Apply online at www.RecyclingRulesAC.org/containers.

Visit www.RecyclingRulesAC.org or call (510) 891-6575 to learn more or to request assistance.

The Alameda County Waste Management Authority has a goal to reduce waste by ensuring that recyclables and compostables make up less than 10 percent of what goes to landfill by the year 2020. To help reach that goal, Mandatory Recycling Ordinance 2012-01 went into effect July 1, 2012.