DEAR MULTI-FAMILY PROPERTY OWNER/MANAGER:

Mandatory recycling for multi-family buildings in Alameda County took effect in Pleasanton on March 1, 2013, per the Alameda County Waste Management Authority Ordinance 2012-01.

Over the past six months, affected accounts have been mailed information describing the law’s requirements and explaining how to get help with compliance, including free support materials.

ENFORCEMENT STARTS SOON

This letter is to notify you that enforcement of mandatory recycling will begin on September 1, 2013. Inspections will be conducted to determine whether multi-family buildings are in compliance with the law. Multi-family building owners found to be out of compliance will receive a notification. Should a multi-family building remain out of compliance after receipt of the notification, an additional warning—and possibly a citation and fine—will be issued.

Initial enforcement will focus on compliance rather than fines. All multi-family building owners/managers will be given ample opportunity to comply.

FOLLOW THE LAW TO AVOID POSSIBLE CITATION AND FINE

Beginning September 1, 2013, owners/managers of properties with five or more living units in Pleasanton may be cited, and possibly fined, for the following violations:

1. **Failure to provide containers of sufficient number and/or size for recyclable materials.**
   - Contact Pleasanton Garbage Service to arrange for adequate recycling service. Containers must be large enough and collected frequently enough to hold all of the recyclables generated at the property.
   - Recyclable materials include: cardboard, newspaper, white paper, mixed recyclable paper, recyclable glass food and beverage containers, aluminum and metal food and beverage containers, PET (#1) and HDPE (#2) plastic bottles.

2. **Failure to provide information annually to tenants, employees and contractors describing how to properly use the recycling and garbage containers.**
   - This information must also be provided to each tenant no later than 14 days after move-in and no less than 14 days before move-out.

**Tip for Success:** Provide recycling containers at the same location as garbage carts or bins and post prominent signs on or near recycling and garbage containers. Contact Pleasanton Garbage Service to learn more about collection service options in Pleasanton.

For additional resources to assist in compliance, please visit [www.RecyclingRulesAC.org](http://www.RecyclingRulesAC.org) or call the Ordinance Information Line (510) 891-6575. To reach Pleasanton Garbage Service, call (925) 846-2042.