



**RECYCLING IS MANDATORY FOR  
ALL BUSINESSES AND MOST MULTI-FAMILY HOMES**

**RecyclingRulesAC.org**



## **ATTENTION**

### **Owners and Managers of Businesses and Multi-Family Properties:**

Effective July 1, 2014, the Alameda County Waste Management Authority Mandatory Recycling Ordinance 2012-01 requires recycling in the **Castro Valley Sanitary District service area** for all businesses and institutions as well as multi-family properties with 5 or more units. Requirements to collect food scraps and compostable paper separately from garbage will become effective January 1, 2016.

### **RECYCLING RULES**

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**Property owners and managers of commercial properties and multi-family properties with five or more units may be cited, and possibly fined for the following violations:**

- Failure to provide containers and service of sufficient number, size and frequency for recyclable materials (cardboard, newspaper, white paper, mixed recyclable paper, recyclable glass food and beverage containers, aluminum and metal food, beverage containers, PET (#1) and HDPE (#2) plastic bottles). The recycling service must be able to capture all of the recyclables generated on-site.
- Failure to provide information at least annually to employees, tenants, and contractors describing how to properly use the recycling, organics and garbage containers, as well as no later than 14 days after move-in and no less than 14 days prior to move-out.

**Businesses and institutions may also be cited, and possibly fined for:**

- Disposing of recyclable materials in the garbage.
- Disposing of garbage in recycling containers.

Property owners and managers have until the end of the year to complete the steps necessary to comply with the Mandatory Recycling Ordinance requirements. No fines will be issued before January 1, 2015.

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## SETTING-UP COLLECTION SERVICE

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The Castro Valley Sanitary District (CVSan) contracts with Waste Management of Alameda County (WMAC) for garbage, recycling and organics (food scraps, food-soiled paper and plant debris) collection services. Free onsite waste and recycling assessments are available upon request. To make an appointment or to subscribe to recycling and/or organics collection service, call WMAC at (510) 613-8751.

Additional information about the services provided in CVSan can be found at:  
[www.cvsan.org/content/solid-waste](http://www.cvsan.org/content/solid-waste)

### Support Materials and Additional Assistance

Downloadable posters with information specific to CVSan's services are available at [www.RecyclingRulesAC.org/city/castro-valley-sanitary-district](http://www.RecyclingRulesAC.org/city/castro-valley-sanitary-district). Additional support materials, such as template letters for compliance with the annual notification requirement and tips for setting up or improving your recycling program are also available on the website.

In addition to the assistance provided by WMAC, the Alameda County Waste Management Authority's Business Assistance team is available to help businesses start or improve recycling and organics collection programs. Free services include phone consultations for guidance on compliance, on-site waste and recycling assessments, and detailed recommendations identifying specific opportunities for your business to reduce waste.

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Visit [www.RecyclingRulesAC.org](http://www.RecyclingRulesAC.org) or call (510) 891-6575 to learn more or to request assistance.

The Alameda County Waste Management Authority (ACWMA) has a goal to reduce waste by ensuring that recyclables and compostables make up less than 10 percent of what goes to landfill by the year 2020. To help reach that goal, Mandatory Recycling Ordinance 2012-01 went into effect July 1, 2012.