



**Free Indoor Food Scrap Bins for Alameda County Businesses  
APPLICATION FORM**

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**1. Applicant Information**

Note for multiple sites or multiple businesses at one site: If your organization has multiple sites, submit a separate application for each Alameda County site. If multiple organizations/businesses occupy the same site, a separate application may be submitted for each organization that needs containers.

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Organization/Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title/Role: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Business sector/industry: \_\_\_\_\_

Approximate number of employees at site (or units if multi-family): \_\_\_\_\_

**2. Use of the Bins**

A variety of containers and lids are available to start or improve food scraps/organics collection inside your business. Once approved, you'll select from options ranging from small 1-gallon countertop and desk-side bins, stand-alone containers for central collection in kitchens and other small areas, to large 30-gallon containers for janitorial consolidation.

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a. How many areas of site will be served by the bins? \_\_\_\_\_

b. Briefly describe those areas (e.g. small commercial kitchen and one break room):  
\_\_\_\_\_  
\_\_\_\_\_

c. How will you monitor the collection of organics at your site and ensure that containers are used only for organics, and no other discard? Please describe briefly.

**3. Organics Collection Service**

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a. Do you currently have organics collection service (circle one)? Yes | No

#### 4. Staff and Custodian Training

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a. How will you train staff, custodians or residents to separate organics correctly? (check all that apply)

- Educational memo e-mailed out
- Educational memo printed and posted in high-traffic areas
- In-person training
- Other, please describe: \_\_\_\_\_

b. ACWMA is available to assist with implementing your organics collection program. Please select the boxes below to indicate how we can help.

- Organics collection service set-up
- Staff and/or custodial training
- Bin placement and labeling support
- We are already working with a representative
- Thanks, no assistance is needed
- Other - please describe: \_\_\_\_\_

#### 5. Questions and Additional Information

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Please use the space below to submit any questions or additional information you would like to share about your food scraps/organics collection program.

#### Terms and Conditions

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By applying to this program, the applicant indemnifies, releases, and holds harmless the Alameda County Waste Management Authority, its officers, employees, and agents for and against any and all loss, liability, expense, claim costs (including costs of defense), fines, penalties, consequences, and suits and damages of every kind in relation to the execution of the purchase, installation and use of materials received under the Organics Container and Equipment Micro-Grant program whether caused by the negligence of those parties or otherwise. Furthermore, the applicant agrees to use the equipment received under this program to implement or improve an organics collection program at the address provided by the applicant for the purposes of reducing waste sent to landfill.

I have read and agree to the terms and conditions above. I am either the Applicant or an agent of the Applicant authorized to make this application and the commitments above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

## Free Indoor Food Scrap Bins for Alameda County Sites GENERAL INFORMATION & INSTRUCTIONS

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For a limited time, Alameda County Waste Management Authority (ACWMA) is offering free indoor bins to qualifying Alameda County businesses, institutions and multi-family residential properties (5+ units), for the collection of food scraps, compostable paper, and plant debris (“organics”). A variety of containers and lids are available—up to a value of \$500 per approved site!

### 3 EASY STEPS TO OBTAIN YOUR BINS:

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- 1. Complete and submit the attached form via fax to 510-893-2308 or mail/deliver to Alameda County Waste Management Authority, Attn: Business Assistance Team, 1537 Webster Street, Oakland, CA 94612.**  
Note: You do not need to know exactly what you wish to order at this stage.
- 2. Ordering instructions will be provided in your approval email.**  
Expect a response within 1 to 2 weeks of submitting your application.
- 3. Select equipment and place your order with one vendor.**  
Review container and lid options offered by our three partner vendors. Select one vendor and place an order up to \$500 including tax and delivery. Equipment will be delivered to your business in 2 to 4 weeks.

*Who Qualifies? To qualify for free indoor bins, you must be a business or institution located in Alameda County, and have (or start) compost collection service through your **city’s service provider**.*

*Note for multi-family residential properties: If you only need kitchen pails for tenants to collect food scraps, and do not require larger containers for centralized collection, please contact your compost/organics service provider to request kitchen pails. If pails are not available in your city, please complete the form to request them through this program.*

*Once you order compost collection service, your city’s service provider will deliver outdoor organics carts or bins for pick-up. The indoor containers and equipment offered here are intended to help separate food scraps and food-soiled paper indoors before emptying the contents into the outdoor bins for organics collection by your hauler.*

*Ineligible Sites: K-12 public schools and district offices, and city facilities are currently not eligible to receive containers in this program. Newark businesses are also currently ineligible due to the fact that organics collection service for food scraps is not available to businesses.*

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**Questions?** Email [BizAssistance@RecyclingRulesAC.org](mailto:BizAssistance@RecyclingRulesAC.org) or call 510-891-6575.

*Please keep this page for your records.*